YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Patpanhale Education Society's Patpanhale Arts, Commerce and Science College
• Name of the Head of the institution	Dr. Raosaheb Gyanobarao Jadhav
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02359 244528
• Mobile no	9637889837
• Registered e-mail	scp523@yahoo.in
• Alternate e-mail	drrgjadhav138@gmail.com
• Address	A/p - Patpanhale, Tal - Guhagar, Dist - Ratnagiri
• City/Town	Guhagar
• State/UT	Maharashtra
• Pin Code	415724
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status		**Grants-in aid**
• Name of the Affiliating University		**University of Mumbai**
• Name of the IQAC Coordinator		**Mr. Lankesh Murlidhar Gajbhiye**
• Phone No.		**02359 244528**
• Alternate phone No.		**9421186418**
• Mobile		**7972628271**
• IQAC e-mail address		**scpiqac@gmail.com**
• Alternate Email address		**lmg101174@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)		http://www.patpanhalecollege.in/NAAC/AQAR%202019-20.pdf
4.Whether Academic Calendar prepared during the year?		**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:		http://www.patpanhalecollege.in/NAAC/Academic%20Calender-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C+**	**62.40**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**B**	**2.35**	**2013**	**23/03/2013**	**22/03/2018**
Cycle 3	**B**	**2.13**	**2021**	**13/09/2021**	**12/09/2026**

6.Date of Establishment of IQAC — **30/04/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1) SSR of the college has been submitted to the NAAC on 26/11/2021 with first installment fee Rs. 1,09,150/- and second installment fee of Rs. 1,09,150/- on 10/03/2021.

2) The college has conducted teaching work of different subjects through different types of online modes such as Google classrooms, WhatsApp groups, You tube videos etc.

3) An amount of Rs. 82696/- from the college budget has been utilized for purchasing Library books and 32,091/- for subscription to Journals, Periodicals, News papers etc.

4) For upgrading IT infrastructure in the college, all the classrooms have been equipped with Wi-Fi facilities, installed projectors in the classrooms, increased the network speed from 10 mbps to 20 mbps, brought the entire campus under CCTV camera surveillance.

5)The faculty members attended 13 workshops, 20 webinars and published 3 research papers during the year.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To see that the faculty members attend Refresher Courses, Orientation Courses, Short Term Cources.	One faculty members attended Short Term Courses.
To see that the faculty members publish research papers.	The faculty members published 3 research papers in national conferences.
To see that the faculty members attend workshops, Seminars, Workshops.	The faculty members attended 13 workshops and 20 webinars.
To work for sustainable development of society by arranging various activities.	Due to Covin-19 lock-down, expected number of activities could not take place.
To conduct students Satisfaction Servey.	The college has conducted SSS wherein 451 students responded.
To conduct Voter awarness cum New voters registration programme.	The college has conducted awareness lectures and elocution programme. Resultantly, 76 new students registered.
To conduct activities as per the MoU reached with Bajaj Finserv.	The college continued activities as per the MoU reached with Bajaj Finserv.
To conduct blood donation camp for the benefit of the society.	In all, 15 bags of blood are collected in the blood donation camp.
To continue Certificate course in English Communicability.	Due to Covid-19 lock-down no activities are conducted.
To continue Certificate programme in Banking, Finance and Insurance.	Continued Certificate programme in Banking, Finance and Insurance.
To see the automation process of library complied.	The automation process of library complied to the extent of 60.21 %
To install projectors in the classrooms for promoting IT based teaching learning process.	Installed 6 projectors and 1 Television set in 7 classrooms for promoting IT based teaching

	learning process.
To provide necessary infrastructural facilities in the new building of the college.	Provided necessary infrastructural facilities in the new building of the college which include - Lounge of management and Principal's offices, Railing for the ramp, couloring of the building, construction of the shed for notice board etc.
To provide Wi-Fi facilities to the students in the campus.	Provided Wi-Fi facilities to the students in the campus by equipping 100 mbps bandwidth.
To see that CHB teachers are appointed for different subjects.	In all 5 CHB teachers are appointed for different subjects.
To see that Academic Timetable, Academic Calendar are prepared.	Academic Timetable, Academic Calendar are prepared and followed.
To convene IQAC meetings.	Convened 2 IQAC meetings during the year.
To provide financial assistance to the poor students of the college.	Provided financial assistance to the poor students of the college through Student Aid Fund 20 students for Rs. 20,960 and Earn and Learn Scheme one student for Rs. 1,610/-.
To see that the Annual Magazine of the college is published.	The Annual Magazine
To see that the Prospectus of the college is published.	The Prospectus of the college is published for the year 2020-21.
To provide facility to get scholarships from government.	303 students received scholarship of Rs. 11,04,152/-

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	17/03/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes for 2020-21	04/04/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **126**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **537**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **201**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **150**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **9**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **10**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	126
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	537
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	201
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File Description	Documents
Data Template	View File

2.3	150
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	9
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

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3.2 Number of sanctioned posts during the year	10

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	8
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2036533.00
4.3 Total number of computers on campus for academic purposes	12

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To ensure effective curriculum delivery, the College devises and adheres to the following practices.

1. Staff Meetings : At the beginning of every Academic year, The principal calls the meeting, addresses, provide Academic and Allied Activities Diary and order to prepare Annual Teaching Plan.
2. Annual Plan: Plans are prepared by the College keeping in mind the long-term and short-term objectives to be achieved by it.
3. Academic Calendar: This calendar is prepared at the beginning of every year. This is aimed to streamline the day-to-day activities of the institution and also to avoid lapses and undue deviations.
4. Time-table : We prepare every year academic schedule or Time-table allotting class-wise, subject-wise, workloads of the Teachers.

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5. **Work Diaries:** All the faculty members in the institution maintain Academic Diaries. It records of planning, implementation and an undertaking with regard to completion of syllabi of all the subjects by the teachers.
6. **Cells and Associations:** The establishment of Cells and Associations is based on the basic concept of decentralisation and participative management.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://www.patpanhalecollege.in/NAAC/Cycle 4/1.1.1%20-%20Link%20for%20Curricular%20Planning.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution has adopted a novel concept of "32 tips/ Techniques" for planning and streamlining the assessment of performance of students periodically.Therein, we have also prepared a calendar for Continuous Internal Evaluation (CIE).These 32 tips include library visit, survey works, projects, case studies, general knowledge tests, monthly tests, pre-examinations, seminars, tutorials, home assignment, presentations, group discussion, classroom assignments, off-period assignments, practical works, wall magazines, poster making, elocution, story writing, multiple choice questions solution, book reviews, story narration in English, manuscripts, self-study related to academic matters, research reading, preparing notes, preparing schedules, diagrams, solving statistical and mathematical problems in accountancy, model making, interactive sessions and off-period works etc.

This concept is a comprehensive and all-pervasive and is specially designed to assess the students in academic and related matters. The above novel techniques provide a broad framework for systematically assessing the performance of the students internally.

Implementation of the technique:

At the beginning of the academic year, every faculty members prepare a plan of activities to be undertaken for assessment of

activities throughout the year.Keeping in mind the above plan, they undertake activities.At the end of the year, they submit the report of the activities undertaken by them.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.patpanhalecollege.in/NAAC/Cycle 4/1.1.2%20-%20Link%20for%20CIE%20(32).pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

35

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution addresses to the cross-cutting issues relating to gender, environment and sustainability, human values and professional ethics into the curriculum in the following manner.

1. **Professional Ethics: The courses being teaching in the college elucidate universally and professionally accepted**

values and principles of personal, business behaviour, values and guiding principles. These codes of professional ethics, usually formulated by professional bodies, prove to be instrumental in guiding their members to perform their duties effectively through the subjects.

2. Gender: The Foundation course addresses gender issues and thereby sensitise the attitude of the students. These gender sensitising issues inculcate the principles of equality among the students and prepare to raise voice again gender bias.

3. Human Values: Human values are those values which aid us in living harmoniously in the civilised world. The below mentioned subjects explain the importance of human values such as Foundation course, Human Resource Management, Introduction to effective Communication etc.

4. Environment and Sustainability: The course Environmental Studies addresses Environment and Sustainability related issues of contemporary nature. The course emphatically elucidate not only the ethical but also cross-cultural and historical context of environmental issues and the links between human beings on the one hand and natural systems on the other.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

406

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://drive.google.com/drive/folders/1KA MZmGgKP4W9CTsmrltP2wERzv3iICMZ
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.patpanhalecollege.in/NAAC/Cycle4/1.4.2%20-%20URL%20for%20stakeholder%20feedback%20Analysis%20Report.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

537

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

295

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After completion of admission process lists of slow and advanced learners are prepared. Extra and guest lectures are arranged to

cater the needs of slow as well as advanced learners. Available audio-visual media are used for this purpose. Considering imperfections in English of the students, the College organised Certificate course in English language. It is an initiative designed to address the need of students to acquire communicative competence- help to develop slow and advanced learners.

- Slow learners: Repetition of a topic and its revision up till the slow learners are satisfied. Encouraging students to participate in classroom interactions. Personal guidance and periodical class tests. Holding practical demonstration, conducting industrial tours, field trips and field studies. Simple and easily understandable notes are prepared and distributed among the students so as to cater to the needs of both categories of students.

- Advanced learners: Solution of University question papers in the classroom, additional assignments, tutorials, question bank etc. The College practices presentations of the students in classroom to eliminate their fear to speak which enabled them to acquire more knowledge by them. The students are also given an opportunity to publish in annual publications- Kalpataru and Parijat (Wall paper)

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/2.2.1%20-%20Proofs%20for%20Advanced%20&%20Slow%20learners.pdf
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
537	09

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The college has been trying to provide learning facilities for the benefit of the which include energy-efficient class rooms, well-stocked library, sports facilities etc.
- The college begins educational/ industrial tours for creating the confidence of the students. In addition to this, some other measures like project works, participatory learning, seminars, departmental wall magazines, participation in different competitions, teaching for English speaking, classroom discussions, students presentations, group discussions, communications, home assignments, completion of work in off periods etc.
- The college uses e-tools like LCD projectors, laptops, you tube, video clips, short films, documentaries, internet to make the entire teaching-learning process more effective and innovative.
- Preparatory examinations, unit tests are conducted at the convenience of the individual teachers. Regular interactions are held with the students.
- While designing the time-table of the College, the needs and difficulties of the students (like location of the students, availability of the buses after completion of teaching hours etc.) are taken in to account.
- Various extension activities are organised to inculcate social philosophy, moral values, social awareness among the students.
- Field works in some subjects are arranged to verify book knowledge with reality.

File Description	Documents
Upload any additional information	[View File]()
Link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/2.3.1%20-%20Link%20for%20Student%20Centric%20Mothods.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The College has two laptops, seven projectors and one TV set. These ICT-enabled tools are used in teaching-learning purposes whenever necessary. Computers are used, as learning tools, for teaching-learning process, particularly after completion of regular lecture hours and/ or during off periods particularly as a part of interactive sessions with the students. The use of ICT

enabled tools for effective teaching-learning in the College has got momentum now-a-days. Common ICT enabled tools and methods being used in the College for effective teaching-learning process are- YouTube, Google Classrooms, WhatsApp, telephonic/ mobile conversation etc. The video links of such prerecorded lectures are uploaded on the WhatsApp Groups and also links are sent on the Google classrooms created separately for different subjects. Students download these videos of the lectures and use for the study purposes and watch them as many times as they need. In addition to this, teachers also post notes of their subjects and post them on WhatsApp groups and also to Google classrooms. Students download these notes and get them printed/ photocopied according to their convenience.

Such teaching methods have got momentum and achieved popularity now-a-days, particularly during lockdown period (because of COVID 19 pandemic), as these were the only teaching methods available for accessing the students.

Concerned teachers maintain proper records relating to online teaching activities carried on by them.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

08

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

09

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

05

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

184

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has tried its level best to bring reforms in the evaluation system whenever there is a scope for it. Keeping in mind the norms of the University, the evaluation of internal examinations are carried out.

- As per the University of Mumbai norms, the internal examinations are conducted as per the time-table set by the College and after evaluation of answer papers, such marks are sent to the University
- The College has initiated 32 different techniques for the evaluation of the performance of the students. Some of these include- library visits, conducting survey works, projects, case studies, general knowledge tests etc. In addition it also includes monthly tests, pre-examinations, seminars, tutorials, presentations, group discussions, preparing wall magazines etc.
- Though conducting all the activities is not possible under this method due to paucity of time, teachers conduct most of the activities for the assessment of the performance of the students.
- At the end of the year/ semester, all teachers submit descriptive information about activities conducted under this practice.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/2.5.1%20-%20Mechanism%20of%20Internal%20Assessment.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- A committee is formed in the College to look in to internal examination related grievances. The committee is headed by the Principal with a few senior faculty members for transparent, time-bound and efficient working. The committee consists of Five members and looks in to all the grievances of the students relating to the examination, evaluation etc.
- Soon after declaration of the examination results, an

opportunity is given to the students for registering their grievances (if any) within a specific time limit. Such grievances, if received from the students, are resolved at the earliest, preferably within 15 days.

- If student desires revaluation of the answer sheet, then he/she needs to apply by filling the online form on the University website within ten days from the declaration of results.
- In case of any meetings related to examination activities, student representatives are also invited so as to make it more transparent. The students have rights to apply for photocopies of their answer scripts and have the right to get the same.
- The committee is transparent and inclusive in its working, punctual in disposal of grievances, student-oriented.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/2.5.2%20-%20Link%20for%20Mechanism%20to%20deal%20with%20internal%20examination.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

1. The College has clearly displayed programme/course with separate menu 'Program / Course outcomes'. The faculties are made aware about the program / course outcome in staff meeting of the College through IQAC. Moreover, respective Boards of Studies, Mumbai University organizes syllabus workshop wherein program and course outcomes are discussed which are communicated amongst the students in introductory lecturers.
2. The College emphasizes on enriching the knowledge of the students, their ability to gather, review, evaluate & interpret the information, develop the analytical skill of the students. College makes aware of the major field within the subject. Improvement in problem solving ability applicable in the area of employment or self-employment is

monitored. The vision of the institution is to Enlightenment through Education.

3. The outcomes of different programmes are communicated to students through appropriate mode of communication include prospectus, notices, WhatsApp etc.

4. Required basic infrastructure facilities are made available to the students for completion of the programmes, courses etc.

5. As a result of holding different indoor and outdoor activities and programmes, the institution tries to mould the students as responsible citizens.

Every year, after the commencement of teaching work by every teacher, the syllabus with its outcomes is discussed thoroughly well in the classes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.patpanhalecollege.in/NAAC/Cycle 4/2.6.1%20-%20Link%20for%20Programme%20and %20Course%20Outcomes.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- Programme and course outcomes are evaluated in staff meetings conducted by the principal. The College keeps such outcomes before the meetings of College Development Committee and Governing Body for discussion. The Principal before the staff meetings for future improvement regularly keeps instructions or recommendations on outcomes.

- After declaration of examination results of students, they are discussed with all the faculty members in the staff meeting by the IQAC. In this meeting, the success rate is calculated. This success rate is considered as programme outcome.

- The teachers as and when such results are declared do subject-wise and faculty-wise analyses of the results. Such data are used for understanding the weaknesses of the students and teachers in their academic performance. By collecting the results of all the teachers, the Principal conducts the meeting with teachers to make discussions on

- outcomes and to find out the measures for improvement.
- After the analysis, academically slow and advanced learners are identified. Such students are counseled accordingly for further improving their performance.If the attainment of the outcomes is below the average, the Principal gives instructions to the concerned teachers to improve their performance.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/2.6.2%20-%20Link%20for%20Attainment%20of%20Programme%20and%20Course%20Outcomes.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

150

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.patpanhalecollege.in/Result/2020-21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.patpanhalecollege.in/NAAC/Cycle4/2.7.1%20-%20SSS%20Analysis%20Report.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	[View File](#)
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As per the suggestions given by the Incubation Cell IQAC took initiative to organize workshop on IPR and motivated all the departments to interactive sessions of experts from industries, internship programmes and skill based workshops. The college has initiated the unique idea of Development of Paras Bag (Backyard Garden) A scheme of 'Paras Bag' or backyard garden cultivation has been initiated by the college. Under this scheme, students have been given the idea of cultivation of vegetables and other crops in the backyard of their houses. They have been thorough idea with regard to cultivation of crops. In this regard, there is the practice of awarding 1st, 2nd and 3rd prizes for the best Paras Bags being maintained by the students. This novel project has gone a long way in sensitizing the students on environment related issues.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/3.2.1%20-%20Ecosystem%20for%20innovations%20and%20has%20initiatives%20for%20creation%20and%20transfer%20of%20knowledge.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- These activities include health check-up camp, blood donation camp, haemoglobin testing camp, Swachha Bharat Abhiyan etc. Moreover, a number of other activities are also carried out by inviting outside resource persons so as to sensitize the students on social issues for their holistic development in the seven days' residential camping of N. S. S.
- The College arranges rallies, street plays and other activities on certain socially sensitive issues like "Save the Girl Child", "Women's Education", "Problems of Senior Citizens", etc. In the NSS camp areas the college has sensitized the students and villagers for a number of socially sensitive issues like road safety measures, environmental pollution, harmful effects of use of plastic, AIDS awareness etc. The students prepared a number of handbags from biodegradable materials and distributed among the villagers.
- The College students staged street plays, in association with Police Station, Guhagar, on road safety and other measures.
- As a part of NSS activities, the NSS volunteers of the College constructed several 'Bandharas' (water bunds) in the adopted villages and the NSS camp villages. This measure has not only oriented the students on water conservation and water harvesting but helped villagers by increasing the water levels in their neighbourhood.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **Principals Cabin : The Principal's Cabin, which is adjacent to administrative unit, boardroom, and DEPDS room, admeasures 18.00 square meters**

- **Administrative Unit : The administrative unit of the College admeasures 42.75 square meters and hence spacious enough to carry on required administrative functions of the College.**
- **DEPDS Room : All examination related activities- downloading and of question papers, recordkeeping etc. are done in this room. This room admeasures 6.00 square meters.**
- **Library : It admeasures 13.00 x 9.50 meters-. It has been compartmentalized in to separate reading rooms for staff and the students,**
- **Classrooms: The College has, in all, 08 spacious, well-ventilated, properly equipped classrooms. Four of them admeasure 9.50 x 9.50meters each whereas remaining, 4 of them admeasure 9.50 x 4.75 meters each.**
- **Staff Room : Staff room is admeasures 1.50 square meters. It is well-ventilated and energy efficient.**
- **IQAC Room : The room admeasures 7.50 square meters. All the records of the IQAC are kept in the room.**
- **Arts & Commerce Lab : These labs are small in size, it suffices the needs of the faculty for carrying on the required activities.**
- **Cubicles : The College has separate four cubicles for staff members.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/4.1.1%20-%20Link%20for%20Report%20on%20Iinfrastructure%20and%20Physical%20facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has about 2 acres of spare campus area for use of outdoor games. The management emphatically gives importance for the all-round development of the students. Whenever, the opportunities arise, the students are trained, awarded and rewarded aptly for participation in the sports and cultural activities.

Students are given freedom to practice different cultural activities in the College. Such students are taken to the venue of the collegiate and University level cultural competitions held

every year by a staff member particularly by the in-charge of the Sports Unit of the College.

The students of the College play all the required outdoor games in the spacious open ground. Students are given unrestricted permission for playing different games like Cricket, Kabaddi, kho-kho, volleyball, football etc.in the ground. College teams are formed and trained rigorously for participation in the intercollegiate and University level sports competitions held every year. Every year annual sports days are observed for 3-4 days. During that period, students participate in different sports competitions.

Annual Yoga Day is practiced in the College every year on 21st June. On this day, a function is held to practice different types of Yogas. Students are sensitized on the importance of inner confidence, physical fitness, concentration, good health etc. Lectures on Yoga are also held to emphasise importance of yoga in everyday life.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/4.1.2%20-%20Link%20for%20Report%20on%20Facilities%20for%20Cultural,%20sports%20Activities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

8

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/4.1.3%20-%20Link%20for%20Report%20on%20ICT%20Rooms.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1118168

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Integrated Library Management System has been installed in the College library for the better management of the library work. The College has subscribed to SOUL 2.0 library software from the INFLIBNET of the UGC. The librarian of the College has completed a special one week's training for proper installation and also management of the said software. This software is found to be extremely useful in location of the right book, at the right time very quickly. It is also extremely useful in up-to-date computerised maintenance of all the library records. The library uses OPAC also. The books available in the library can be searched on the basis of different criteria like title, author, subject, place of publication, publisher, year of publication,

classification, number etc. If at all required, the library assistant/ librarian assist the users in quick location of the required books.

With the help of the these software, the required library reports can be generated and required information can be obtained very quickly. Different activities of the library include- receiving requisitions from the faculty members, placing orders for the books, receiving the books, accession of the books (in the software and also accession register), stock-taking of the library books, weeding out of the out-dated books, preparation of the bound volumes of the previous volumes of the important periodicals etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://www.patpanhalecollege.in/NAAC/Cycle4/4.2.1%20-%20SOUL%20Library%20Management%20Software.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

104041

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

14

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has required number of printers, laptops, photocopying machines etc. for its day-to-day working. The College follows appropriate procedure for selection, purchase, setup and maintenance of all computing and networking equipments.

Anti-Virus Installation: Antivirus system has been installed in the College on 12 Computers. Computers having no antivirus protection are not allowed for the internet and the pen drive connection. Installation of antivirus system for computers is taken only after deliberations and discussions with all the teaching and administrative staff of the College.

IT infrastructure: IT infrastructure of the College are used by and spread over all the sections of the College like academic departments, library, administrative unit, examination section, etc. Majority of the work of the College is with IT infrastructure. These IT facilities are being continuously upgraded to meet the needs arising out of change in curriculum, change in the working pattern of the office, university examinations etc.

College Website: The College has an active website. This website is updated continuously as per the needs of the College and different agencies. The work of updating the website is given on contract basis to an outside agency.

Internet Connection: (50 mbps)

Wi-Fi facility: Wi-Fi facility is available in the College with 100 Mbps. Entire College campus is covered with Wi-Fi facility for the benefit of staff, students and others.

Following IT facilities are available in the college.

Photocopier Machines 02

College Website Yes

Laser Printers: 06

Inkjet Printers: 03

Total PCs: 12

Laptops: 02

OH Projector: 06

TV Set 01

LAN Facility: Yes

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/4.3.1%20-%20Link%20of%20IT%20Facilities%20(Letters%20and%20Bills).pdf

4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

960500

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has constituted a committee for maintenance and utilization of infrastructure and support services. The committee conducts its meeting regularly, takes decisions pertaining to cleaning, maintenance, caring of damages, if any, and explain such things. Under normal circumstances, the physical facilities like classrooms, computers, library etc. are made available to the students who have got admission and are studying in the College.

Charges The institution has a mechanism for maintenance and upkeep of the infrastructure facilities and equipment of the College. The maintenance of equipment like invertors, zerox machine, toilets, pump system, water purifier, CCTV, fire extinguishers etc. is done on hire basis. All the stakeholders of the College enjoy equal opportunities for access to and use of these facilities. The college reached 7 AMCs to various service providers.

Though the academic support facilities, like library, the sports and the other platforms supporting the overall development of the students like NSS or Competitive examination cell are meant to be used for the benefit of the students. There is unhindered entry for the College library for the College students, Library caution deposit is collected from the students at the time of their admission in to the College. The library budget is decided well in advance by the College at the commencement of each academic year and approval for the same is obtained by the Governing body of the Management and also CDC. In the same meeting, the utilization of funds in the previous year is also discussed.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/4.4.2%20-%20Link%20for%20Procedures%20of%20Maintanance.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

303

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

21

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	D. 1 of the above

File Description	Documents
Link to Institutional website	http://www.patpanhalecollege.in/NAAC/Cycle4/5.1.3%20-%20Report%20of%20Capacity%20building%20and%20Skills%20enhancement%20initiatives.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

6

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution devises Student's Council every year adhering to the provisions made in the Maharashtra Universities Act, 1994 and the guidelines issued by the affiliating University from time to

time. In the year 2019-20, the new Act that is the Maharashtra Public Universities Act, 2016 implemented. Each class representatives are nominated by the principal on the basis of their merit in the previous examinations. 5 ladies' representatives are also nominated. Nominations are made adhering to the nomination policy. Along with student council the college has Cells and Association wherein 39 committees constituted and this facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. Cells and associations of the institution perform to curb non-academic influences detrimental to the maintenance of discipline, standard and excellence of the institution. These bodies play a crucial role in designing activities to be arranged for the benefit of the student community. They also help to maintain the healthy and educational atmosphere of the College. Students are represented in almost all the committees, associations of the College. The meeting of Student's council is periodically to plan the future activities and to take stock of activities already done in the College. Thus, the college is very sensitive and responsive to the student-related activities of the College and assigns utmost important to them.

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/5.3.2%20-%20Student%20Councile%20&%20Cells%20and%20Assiciations.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has a registered alumni association. It was establishedon 16/03/2009. It was registered on 06/10/2009 vide Registration No.Maharashtra 3903. The Association registered 993 alumni.

In this connection, following points are noteworthy:

1. **The alumni association of the College provides a platform for exchanging ideas among the present students, alumni, faculty members, and other members of the association.**
2. **It gives suggestions for furtherance of excellence of education being provided in the College.**
3. **It strives for collecting funds for carrying its activities.**
4. **It sponsors sports activities to be conducted annually on the occasion of annual social gathering of the College.**
5. **It supports different activities to be conducted in the seven days' Residential camp of NSS unit of the College by extending material support.**
6. **It encourages and assists the students of the Institute in various academic and cultural activities.**
7. **It extends every sort of cooperation and assistance to the Institute in its efforts for the growth and development of education.**
8. **It acts as liaison between the past and present of the College and constantly encourages the present students in respect of their academic, cultural, sports and other creative activities.**
9. **The office-bearers of the alumni association of the College**

frequently visit the College and hold discussion with the Principal and other faculty members on the activities being carried on in the College and extend their moral support and assure the material and financial support.

The association is seriously thinking about creation of a corpus for financially assisting the College in the days to come.

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/5.4.1%20-%20Audited%20statement%20&%20List%20of%20Alumus.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the institution is to prepare the students for their life as good citizens.

Mission of the institution framed so as to impart higher education in an effective way.

Every activities of the institution are planned and carried on vision, mission, goals and objectives of the institution. To achieve these vision, mission etc. The teachers and students of the College are adequately represented in the decision making bodies of the institution. To achieve these objectives, 39 Cells and Associations are working actively. Different bodies on which teachers represent include the following:

1. Governing Body: It is authorized for planning, strategizing and implementing all the activities relating to all the

institutions run by it. All the major activities &aspects relating to the working of College are brought to the notice of the Body and its prior approval is taken. It has a representation of 13 other members of different capacities.

2. **College Development Committee (CDC):** The College Development Committee (CDC) under the provisions made in the Maharashtra Public Universities Act, 2016 under Section 97 (1) for planning, decision making, their implementation and smooth functioning of the College. At present, 14 representatives are appointed on this committee.

3. **Internal Quality Assurance Cell (IQAC):** As per the requirement of the NAAC, the Internal Quality Assurance Cell has been established on 30-04-2004 and has been working actively for planning, monitoring and assessment of activities in the College. At present, it has 07 teacher-representatives.

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle 4/6.1.1%20-%20Cells%20&%20Associations.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College firmly believes in the principles of decentralization and participative management. While assigning and performing day-to-day activities, more attention is paid towards creating and nurturing leadership activities not only among teachers but also among students.The execution of academic and other works of the institution are made by in the following ways.

The Principal:

The Principal of the College firmly believes in the vision and mission statement of the College and communicates the same to all the teaching and non-teaching staff members. He involves all the teaching and non-teaching staff members for taking important decisions and also doing day-to-day activities. Administration of the College is decentralized by creating different cells, associations in the College on the basis of nature of work for properly streamlining the academic and other activities of the College.

Faculty Members:

The institution has 10 faculty members including a librarian. All the faculty members are allowed to play multi-dimensional roles in performance of different activities of the College. Along with performing the routine curricular work, all teachers are given opportunities to do different types of works in the College. In this way, faculty members are prepared to nurture and develop leadership roles among the teachers.

Cells and Associations:

There are 39 cells and associations. These cells and associations have been established as a part of participative and inclusive management in the institution. All these cells and associations are working for overall development of the students.

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle 4/6.1.2%20-%20Decentralization%20&%20Participative%20Management.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The perspective plan of the College mainly focuses on such points as infrastructure development, betterment of the quality of teaching-learning process, giving impetus to research activities and healthy practices in the institution and others as stated in the document. Some of the major components of the perspective plan prepared earlier were as follows:

1. **To shift College in the new building.**
2. **To start Certificate Courses.**
3. **To start P.G. Course.**
4. **To initiate some MoUs.**
5. **To install CCTV cameras.**
6. **To promote the IT based teaching-learning.**
7. **To initiate Automation of Office and Library.**
8. **To make efforts for English Communicability.**
9. **To develop Green Campus.**
10. **To work for sustainable development of society by organizing**

various activities.

Explanation on Deployment/ Fulfillment of

1. College has been shifted to the new building on 27th Nov. 2019.
2. Commenced one Certificate programme on Banking Finance & Insurance.
3. Started one P.G. Course as M.Com.
4. One MoU reached with Bajaj Finserve.
5. Installed 15 CCTV cameras.
6. IT based teaching-learning process is going on.
7. Started Automation of Office and Library.
8. One Certificate Programme started for English Communicability.
9. Developing Green Campus is in process
10. Arranged various programmes for sustainable development of society.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/6.2.1%20-%20Strategic%20Plan%20and%20deployment.pdf
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body:

The Governing Body is headed by the president and included 10 directors with two head masters and one principal. The Governing Body conducts regular meetings on behalf of the Society to resolve matters pertaining to its educational branches.

College Development Committee (CDC):

The College Development Committee of the College is constituted as per the provisions made in the Maharashtra Public Universities Act, under Section 97 (1). It is a statutory authority of the

College. It decides policies and takes decisions for institutional development. Being the secretary of the College Development Committee (CDC), the Principal of the College records all Resolutions passed by the CDC with the help of academic staff, office staff, students and all other stakeholders. At present, the CDC of the College has 13 members. Being policy making body, it monitors entire academic, allied and administrative activities of the College.

Internal Quality Assurance Cell (IQAC):

IQAC is headed by the Principal of the College. It is constituted as per the norms given by the NAAC. IQAC is the quality planning and monitoring committee of the College. It holds the meetings periodically for planning different activities and also evaluation of different activities of the College. Moreover, it also comes in contact with different committees of the College and strives for the qualitative enhancement of administrative and academic activities of the College.Internal Quality Assurance Cell (IQAC),

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/6.2.2%20-%20Role%20&%20Functions%20of%20Governing%20Body.pdf
Link to Organogram of the institution webpage	http://www.patpanhalecollege.in/NAAC/Cycle4/6.2.2%20-%20Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File]
Screen shots of user inter faces	[View File]
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File]

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The administration of the College considers that planning and implementation of certain welfare measures for the staff (teaching as well as non-teaching) are its bounden responsibilities. These welfare measures are related to different fields like availing grants to teachers for completion of their research works, service benefits to teachers and office staff, allowing for travelling to attend workshops, seminars etc. felicitations, placements and promotions, and facilitating in availing bank loans, statutory provisions for services etc.These are stated below.

- **Service Benefits to Staff:**

The institution renders a number of service benefits to its staff such as issuing letters of appointment and confirmation, provision of increments, Promotion/placement in to a higher grade, provident fund and gratuity, pension, LIC deductions etc.

- **Travelling Allowances:**

The institution has given allowances to its staff to travel for official work to Mumbai and other places. Moreover, teachers are also reimbursed expenditure incurred by them for attending workshops, seminars etc.

- **Statutory Provisions for Services:**

The services of teachers and office staff members are governed by the provisions made by the statutory authorities such as Uniforms Statutes of Government of Maharashtra, Maharashtra Public Universities Act, 2016, UGC Regulations etc.

- **Others:**

Provisions of salary deductions for bank loans taken by the staff, Deductions for LIC premium, felicitation of teachers for award of Ph. D. and other recognitions, uniform and washing allowances to all peons, health care measures etc.

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/6.3.1%20-%20Proofs%20of%20Welfare%20Measures.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

For Teaching Staff Members:

To evaluate performance of faculty members, PBAS based APIs as per provisions made in the UGC regulations 2010 and the Directives of

the University issued from time to time have been used by the institution. Placements of the office staff is done by the institution as per rules and regulations of the Government of Maharashtra.Confidential reports of the teaching and non-teaching staff are prepared by the Principal and submitted to the Management whenever review is necessary.The Principal keeps evaluative reports of the institutional staff before the meetings of the Governing Body and the CDC to make improvement if any with a view to update the staff performance. The Principal ensures that the PBAS based API reports are used for faculty improvement thereby to make qualitative effectiveness of teaching learning process. Under this system, the teachers, whose promotions are due, are required to fill in self-appraisal forms (as prescribed by the UGC and as implemented by the University of Mumbai) and submit the same to the IQAC Coordinator at the end of the academic year. The Principal requests to the University for screening-cum-evaluation or selection committee for the concerned subject and the teacher.

For Non-teaching Staff Members:

For performance appraisal system of non-teaching staff members, confidential report system is followed. Presently, seniority is the sole criteria for the promotion of non-teaching staff members to the higher posts.

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/6.3.5%20-%20Performance%20Appraisal%20System.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audit:

The Management has appointed Shri. Vivek R. Relekar, Chartered Accountant, Chiplun, (Maharashtra) as an internal auditor from the year 1999-2000. He is responsible to conduct institutional audit and to suggest remedies to the institution with a view to use

financial resources in a proper manner. He conducts the audit of the Accounts and related documents of the institution. An audit consists of liabilities and assets, receipts and payments including salary details of teaching and non-teaching staff of the College. After receiving an audited Statement of Account, the institution submits it to the Joint Director, Higher Education, Konkan Region, Panvel (Maharashtra), It is the responsibility of the Principal to think over and find out remedies promptly over the audit objections, if any.

External audits:

The Joint Director, Higher Education, Konkan Region, Government of Maharashtra and The Accounts Officer, Higher Education Government of Maharashtra of this Region conduct assessments of the grants given to the institution. Firstly, the assessment is done by Joint Director and later on the Accounts Officer conducts the assessment of the grants given to the College. There is the provision of the assessment by the Auditor General of India in respect of grants received by the institution.

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/audit/internal/2020-21.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7,11,500.00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of Finance:

1. Salary grants are received from the Government of Maharashtra by the institution for teaching and non-teaching staff for granted section. It amounted around Rs. 2,13,41,426/- during the year 2020-21.
2. One source of revenue for the institution is tuition fees being collected from the students. Such fees are collected in accordance with the rules and regulations of Government of Maharashtra and the University of Mumbai. The institution collects around Rs. 72,540/- per year as tuition fees.
3. College shares of various scholarships granted by the Government.
4. The institution has also received donations from teachers of the college of Rs. 7,11,500/- in the academic year 2020-21 to purchase Dias boxes, Teaching Platforms and participation of cubicles in the college

Optimal Utilization of Resources:

The income of the College is spent very properly. It is one of the responsibilities of the Principal see that the cash book of the college is maintained appropriately. Vouchers of expenses are maintained. Full transparency is maintained in financial operations. Payments for purchases are made in time. Scholarship-holder students are excluded from immediate payment of fees as per Government rules. Their dues of the fees are recovered from their scholarships payable to them by the Government. The fees of other students are charged and recovered as per the provisions made by the University.

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle 4/6.4.3%20-%20Proofs%20of%20Resource%20Mobilization.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since its establishment on 30-04-2004, the Internal Quality Assurance Cell (IQAC) of the College has been playing an important role in the planning of activities of the College. These include, encouraging overall quality enhancement, research activities among the teachers and students, extension activities, women empowerment activities etc. Following are the vital achievements of the IQAC.

1. Prepared and implemented effectively 32 Techniques/Tips, Academic Plan, Academic Schedule, Perspective Plan, Academic Calendar based on University Calendar, activities of Cells and Associations, departmental activities, library enhancements etc. leading to overall excellence of the students.
2. Construction of the new building for the College.
3. Placement of faculty members to the higher cadres.
4. Introduction of certificate courses in the College.
5. Staff development by arranging for participation of teachers in the workshops, seminars and other faculty development programmes.
6. Seven faculty members completed their Ph.D. works.
7. The college grabbed B grade in NAAC cycle 3.

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/6.5.1%20-%20Proofs%20of%20Participation%20of%20Teachers.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC of the College, set up as per the requirement as the NAAC, Bangalore, plays an indispensable role in the planning, monitoring and evaluation of academic and administrative activities of the institution. Its main endeavor is to bring about innovation in the overall working of the institution. Since its establishment, it has suggested and made to implement a number of innovative ideas. Following are noteworthy performances made in the lead of IQAC of the College.

- Effective teaching-learning and evaluation process are being implemented time to time for the benefit and overall

development of the students.

- For systematic, timely and flawless delivery of syllabus, the staff has prepared and adhered to academic plans. This has resulted in better completion of syllabus. The academic plans, completion reports are supervised by departmental heads

- The institution introduced 32 tips as a part of CIE for continuous and catalytic evaluation of student performance.

- Practical and Project Reports are used in some subjects. They are arranged before commencement of semester examinations.

- Teaching faculty updated according to changing times, and then only they can be expected to give justice to their work of teaching the students. The IQAC strived for encouraging the teaching faculty members for attending as many training programmes as possible.

- Academic calendar is prepared at the beginning of each and every year. This is aimed to streamline the day-to-day activities of the institution and also to avoid lapses and undue deviations.

File Description	Documents
Paste link for additional information	http://www.patpanhalecollege.in/NAAC/Cycle4/6.5.2%20-%20Review%20of%20Teaching%20Learning%20Process,%20Structure%20&%20Methodologies.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.patpanhalecollege.in/NAAC/Cycle4/6.5.3%20-%20Annual%20Reports%20of%20the%20Institution.pdf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety and Security:

The College gives utmost importance to the safety and security of campus in general and the female students. The staff of the College always keeps an eye on the entry of a newcomer in to the College campus and asks the purpose of their visit. Health facilities are provided to all students and the staff by counseling local doctors as and when need arises.

Counseling:

Counseling of all students is done by the Principal, IQAC Coordinator, faculty in-charges, teachers and other staff everyday on the difficulties facing the students. The College has three female faculty members. They are instructed to assist female students of the college whenever the students seek special counseling from them. Above grounds led to following types of counseling to the students in the institution.

- **Academic counseling: Related to admissions, examinations, bridge courses, Principal's address etc.**
- **Personal Counseling: Teacher-parent work, mentor-mentee scheme, discussions on personal problems of the students.**
- **Career Counseling: Career Guidance Cell arranges activities for such counseling.**

Arrangement of Programmes for Gender Sensitisation:

Women Development Cell (WDC) and NSS Unit of the College arranged special programmes for sensitizing the students on a number of topics particularly gender-related issues either in the NSS camps or in the College.

File Description	Documents
Annual gender sensitization action plan	http://www.patpanhalecollege.in/NAAC/Cycle4/7.1.1%20-%20Gender%20sensitization%20action%20plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.patpanhalecollege.in/NAAC/Cycle4/7.1.1%20-%20Gender%20sensitization%20Program.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid Waste Management: The College gives utmost importance for keeping the campus clean and green. Students are given strict instructions to deposit the waste bins kept in the campus. Every day the campus is cleaned and the waste is dumped in the specially dug waste pits. The dry waste is periodically burnt and the wet waste is buried in the ground and thereby it is composted. .**
- **E-Waste Management (Storage):E-Waste Materials collected and stored in the storage, as per utility different components**

are used for minor repairs and rest of e-waste handover to local Electronics and Electrical Repair Shops.
- Liquid Waste Management:The liquid waste from the toilets and other water outlets of the college (like wash basin, urinals etc.) are made to drain properly in the ground.
- Water Recycling System: As has been stated above, the College has only waste disposal system but at present, it does not have waste cycling system.
- Hazardous chemicals and radioactive waste management: The institution does not produce hazardous and radioactive waste. Hence the management of such waste does not arise.
- Biomedical Waste Management: The question of biomedical waste management is not applicable to our institution as our institution is nonmedical in nature.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic

5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

CELEBRATION OF DIFFERENT DAYS:

Since years, the College has been celebrating different days. These days include- birth and death anniversaries of great personalities. Moreover, independence days and republic days are also celebrated in the College. On celebration of each day, a brief programme is held, the portrait of the great person is garlanded by all the staff members and few persons are allowed to speak on the life, achievements etc. of such great persons. The celebration of these days, it is firmly believed to create, a sense of unity, coherence and tolerance particularly among the students. As per the circular of the University of Mumbai, in all, 37different types of commemorative days are observed in the College.

Cultural Activities: Students are given freedom to practice different cultural activities in the College. Such students are taken to the venue of the collegiate and University level sports and cultural competitions held every year by a staff member particularly by the in-charge of the Sports Department of the College.

Every year, the College conducts annual social gathering. This gathering is conducted in the in the open ground in front of the College. This practice of annual social gathering provides an opportunity for the students to uncover their latent talents. In this gathering, students present different performances like dances, mimicry, one act plays, etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **There is a practice of singing National Anthem collectively by all the teachers and students.**
- **Every year, as is obligatory, Republic Day on 26th January and on 15th August are celebrated in the College to regenerates patriotic feelings and solidifies rights and duties of the students as responsible citizens.**
- **Every year, in coordination with the concerned Government authorities, the College undertakes the work of enrollment of new voters in the electoral roll Teachers give short speeches on constitutional obligations while enrolling the students.**
- **The college forms "New Voters Election Awareness Club under Central Government. Govt. Of Maharashtra started "ELC – Electoral Literacy Club" The college begins Election Literacy Club for the benefit of students.**
- **On the occasion of "Voters Awareness Programme" the IQAC with collaboration of Department of Political Science and History organized voters awareness programme every year.**
- **Every year Constitution day is celebrated in the College on 26th November.**
- **Every year the college arranged the competitions is to Sensitize the students and employees of the Institution towards constitutional obligations.**
- **The college organizes 7 days residential NSS Camps purposing to develop leadership qualities and a sense of initiation among the volunteers.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.patpanhalecollege.in/NAAC/Cycle4/7.1.9%20-%20Detail%20of%20the%20Sensitization%20Programmes.pdf
Any other relevant information	http://www.patpanhalecollege.in/NAAC/Cycle4/7.1.9%20-%20Report%20of%20the%20Event.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Every year, the institution celebrates a number of national and international days events and festivals. These days, events are observed to instill the idea of world brotherhood, and emphasize students' commitments towards universally and nationally important activities.

- International Women's Day (On March, 8): This day is

observed in the College to highlight the social, economic, and political achievements of women around the world. Aslo observed to highlight the status and dignity the women deserve all over the world and across the nations. One more purpose behind celebrating the day is to create awareness about need of gender parity.

- International Yoga Day: Every year international Yoga day is celebrated in the College on 21June beginning with the yea. On this day, a function is held in the College, wherein all the teachers and students practice Yoga. Few speak on the importance of Yoga in everyone's and everyday life.

- International AIDS Awareness Week: Every year, AIDS awareness is observed in the College during 24th November to 1st December. This week is observed to raise and create awareness about AIDS and HIV among the people around world and in India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Practice: "THOUGHT FOR TODAY"

"Thought for Today" has been in practice in the college since many years. Every day, good thoughts are written by designated faculties of the institution on the board which is kept at a place distinctively visible to all. Such thoughts are religious, philosophical and sometimes general in nature. The thoughts are written both in English and Marathi languages. Everyday students read the thoughts particularly in off periods, intervals or even after completion of lecture hours. In this way efforts are made by the college to encourage to students to imbibe cultural and moral values which will go a long in personality development of the students.

Best Practice 2

1. TITLE OF THE PRACTICE: PATPANHALE MARATHON

Patpanhale Education Society started Patpanhale Marathon in the year 1997. Different persons involved in it include students, teachers, the management, general public etc. From local level marathon it assumed the magnitude of Konkan level marathon. From the initial 10 km distance it surged to 42.195 km distance. In addition to this, teachers belonging to other nearby educational institutions voluntarily and wholeheartedly participate as riders, arbitrators etc. in this marathon event. Moreover, the participants from the faraway places like Mumbai, Raigad have been participating in the event.

File Description	Documents
Best practices in the Institutional website	http://www.patpanhalecollege.in/NAAC/Cycle 4/7.2.1%20-%20Best%20Practices.pdf
Any other relevant information	http://www.patpanhalecollege.in/NAAC/Cycle 4/7.2.1%20-%20Relevant%20Information.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Until recent past, this area of Konkan region of Maharashtra State was economically, socially and educationally backward. As around 90% of the area is hilly in nature, agriculture has not developed. No major industries as such are working in this area. People in this area remained contented just with getting primary or at the most secondary education. Getting higher education was a distant dream for the people of this area. Those who wished to avail higher education had to travel faraway places like Mumbai, Ratnagiri, and Pune etc. The condition of women-folk was still worse as far as higher education is concerned. In ability in availing higher education is partly because of general poverty and partly because of unavailability of higher educational facilities. Higher educational facilities were deplorable as women could not get education though they were willing to. To overcome this hurdle, the management of Patpanhale Education Society envisioned and determined to provide higher education facilities by

establishing an institution of higher education, particularly to higher education deprived womenfolk of this area. Resultantly, Patpanhale Arts, Commerce and Science College was established in the year 1992 with Arts Faculty and with Commerce Faculty in the year in 1995. Though the institution was established to provide education to both men and women equally, thrust was more on women's education as the female percentage is more.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

1. To call the meetings of IQAC of the college.
2. To call the meetings of College Development Committee (CDC).
3. To reach Annual Maintenance Contracts at maximum level.
4. To observe the programmes under "Swachha Bharat Abhiyan".
5. To organise "Health and Hygiene programmes".
6. To conduct constitutional obligations Programmes: values, rights, duties and responsibilities of citizens.
7. To apply for ANGC Scholarship.
8. To organize National Webinar on Tourism.
9. To organise various Competitions under "Commerce Fest" as best practices.
10. To conduct Students Satisfaction Survey (SSS)for the academic year 2021-22.
11. To conduct Gender Equality Programmes under Women Development Cell.
12. To organise national e- Conference.
13. To conduct Feedback of Stakeholders for the academic year 2021-22.
14. To continue "Certificate Programm in Insurance, Banking and Finance".
15. To continue "Certificate Course in English Communicability".
16. To continue activities as per the MoU with Bajaj Finserv.
17. To see whether the Annual Magazine "Kalpataru" published.
18. To see whether the Prospectus printed.
19. To submit the AQAR for the year 2020-21.